

AGENDA

**CLEVELAND COUNTY CONSOLIDATED HUMAN SERVICES BOARD**

**Tuesday  
December 9, 2025  
6:00 PM**

**Cleveland County Public Health and Social Services  
200 South Post Road  
Shelby, NC 28152**

**A. County Manager**

**Call to Order/Welcome/Introductions**

**B. County Manager**

**Citizen Recognition**

Persons wishing to appear before the Board during this portion of the meeting should register their name, subject they with to address with the Administrative Assistant prior to the beginning of the meeting. Each presentation will be limited to three (3) minutes. If more time is needed, please register your request to be placed on the agenda of the next regular meeting with the Administrative Assistant.

**C. County Manager**

**Oath of Office**

**D. County Manager**

**Election of the Board Chair**

**E. Chair**

**Election of the Board Vice Chair**

**F. Chair**

**Motion to Adopt the Proposed Agenda**

**G. County Manager**

**Recommendation of CHS Director**

**H. Logan Roberts**

**Operating Procedures/Conflict of Interest**

**I. DeShay Oliver**

**New Board Member Orientation**

**Roles and Responsibilities of Board**

**Members**

**Policy Review**

Adjudication Policy  
Financial Fee and Fee Collection Policy  
Orientation Policy  
Participating in Community Health Improvement Policy  
Policy on Policies  
Staff Training and Continuing Education Policy  
Tobacco Free Campus Policy  
Workforce Diversity and Staff Development Policy

**J. Tiffany Hansen**

**Health Director Job Description Review**

**K. Holly Thornburg**

**Communicable Disease Presentation**

**L. Lindsay Bralley**

**School Health Presentation**

**M. Chair**

**2026 Meeting Schedule**

**N. Chair**

**Miscellaneous Business**

**O. Chair**

**Adjournment**

Persons with disabilities: Individuals needing assistance should contact the Administrative Assistant within a reasonable time prior to the meeting. Access to the building for individuals with disabilities is available. Participation in public meetings is without regard to race, color, national origin, religion, sexual orientation or disability.